



APPLICATION FORM

Partial Financial Assistance to Organise Seminars/Conferences/Workshops in India

Applicants should read the **General Guidelines**
before completing the Application Form

Name and Address of the Organizers:		Phone:
		Fax:
		E-mail:
		Web site:
Name and address of the Convener:		Phone:
		Fax:
		E-mail:
Theme of the Conference/Seminar/Workshop		
Sub-Themes:		Proposed Dates:
1.		
2.		
3.		
4.		
5.		
		Venue:
Number Of Participants		
	(in number)	(in words)
Local		
Outstation		
Foreign		
Total		

Funding Details

Detailed Budget Indicating Amount to be incurred on TA/DA, Hospitality, Transport, Stationery, Secretarial Assistance, Typing and xeroxing work and other contingent expenditure etc. (Requests for publication of the proceedings are entertained separately).

S.No.	Items	Amount
1.	Domestic Travel	
2.	Accommodation to foreign participants	
3.	Accommodation to Indian participants	
4.	Tea snacks, Lunch and dinner	
5.	Transport	
6.	Stationery	
7.	Xeroxing	
8.	Secretarial assistance	
9.	Contingency	
10.	Honorarium to paper writers	
11.	Any other (specify)	
	TOTAL	

*Please consult Guidelines for preparing the Funding Details.

Amount expected from the ICSSR

Institutional Funding		
Own Contribution	Amount sought	Amount sanctioned by the institution
Funding from other sources:		
Name of organization	Amount sought	Amount sanctioned

I hereby certify that the above information is correct to the best of my knowledge and that I shall abide by the Terms & Conditions as laid down in the guidelines of the Scheme.

Signature of the Applicant

Date

Name (block letters)

Designation:

Address:

Signature of the Head of the Institution/Organisation

Date

Name (block letters)

(Seal)

Designation:

Address:

N.B.

1. The application should be forwarded by the Head of the Institute/Organisation viz. Director/Registrar/President/Chairman, etc. duly signed and stamped.
2. In case of approval, the funds will be released to the forwarding Institution/Organisation.
3. NGOs should enclose the NGO Profile *Form 'S'* along with relevant documents.
4. In case of non-fulfillment of any of the Terms & Conditions, the applicant/organisation will not be eligible for further support under any of the schemes of ICSSR.

Applications, complete in all respects, should be addressed to:

**The Director
International Collaboration
Indian Council of Social Science Research
JNU Institutional Area, Aruna Asaf Ali Marg
New Delhi 110 067**