

Nomination for Death–Cum-Retirement Gratuity

I, _____ (Name of the Government servant in CAPITAL letters) hereby nominate the person / persons mentioned below who is / are member / members of my family, and confer on him / her / them the right to receive, to the extent specified below any gratuity that may be sanctioned by the Government in the event of my death while in service or my death after retirement.

Sl. No.	Name and address of the nominee/nominees	Relationship with pensioner	Date of Birth (DD-MM-YYYY)	Amount of share of gratuity payable to each	Name, address, relationship and Date of Birth of the person, or persons if any to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Government servant or the nominee dying after the death of the Government servant but before receiving payment of gratuity	Amount of share of gratuity payable to each	Contingency on happening of which nomination shall become invalid
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Note :- (i) The Government servant shall draw lines across the blank space below the last entry to prevent the insert on of any name after he/she has signed.

(ii) Column (5) should be filled in so as to cover the whole amount of gratuity.

(iii) The amount/share of the gratuity shown in Column (7) should cover the whole amount/share payable to the original nominee(s).

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This nomination supersedes the nomination made by me earlier on _____ which stand cancelled. (Strike out, the column, if not applicable.)

Place :- _____ Dated, the _____ day of _____ 20 _____ at (time) _____

Witnesses :

1. Signature : _____

Name & address :

Signature of the Government servant

Name & address of the Government servant

2. Signature : _____

Name & address :

----- (To be filled in by the Head of Office/Audit Officer) -----

Nomination by : _____

Date of receipt
of this nomination: _____

Designation : _____

Department / Office : _____

Signature of Head of Office/Audit Officer

Date : _____

Designation : _____

(Office Seal)