

PhD Regulations 2016

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Gauhati University. Approved by the Executive
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Incorporating UGC's New Minimum Standards and Procedure for
the Award of MPhil/PhD Degree (5th May, 2016)

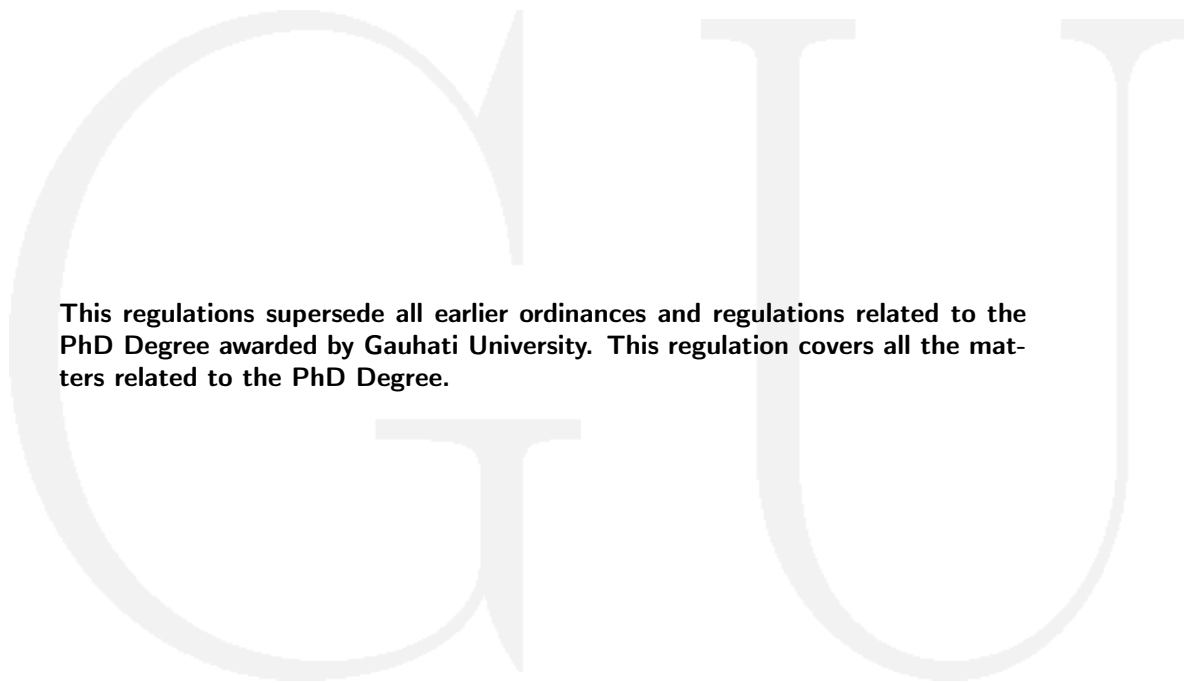
Guwahati 2016
GAUHATI UNIVERSITY

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gauhati
University

academic@gauhati.ac.in
web.gauhati.ac.in/academic

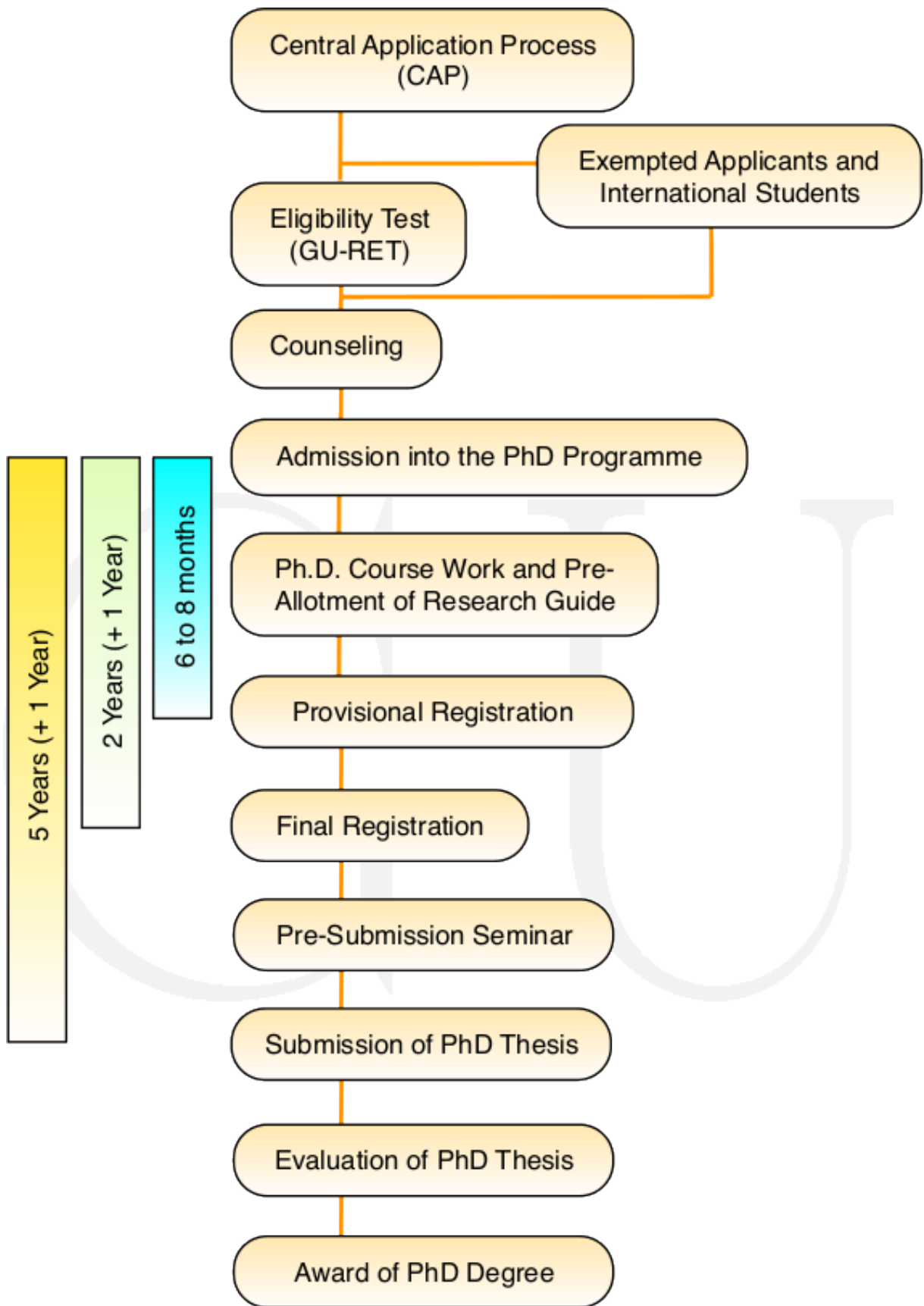


This regulations supersede all earlier ordinances and regulations related to the PhD Degree awarded by Gauhati University. This regulation covers all the matters related to the PhD Degree.

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1 | Frequently used words

Academic Year

An Academic Year is the period of twelve months from first August in any year to 31 July of the next year.

Sister Institute

An autonomous institute recognised by Gauhati University for carrying out research leading to the PhD degree. A supervisor or guide from a sister institute enjoys the same rights of a supervisor from Gauhati University.

Supervisor or Guide

Is a person recognised by Gauhati University who are eligible to supervise a scholar leading to the award of the degree of PhD.

College

A college affiliated to Gauhati University running undergraduate course. It may have Post Graduate departments recognised by GU.

GU-RET

Gauhati University Research Eligibility Test — an entrance test held centrally by the Office of the Academic Registrar for screening applicants for admission into PhD Programme on various courses of Gauhati University.

Counseling

An academic interview conducted by a postgraduate department of GU or a sister institute to short-list applicants for admission into PhD Programme of GU. It is an essential process through which all prospective PhD scholars MUST go. Failing to appear in a Counseling Session amounts to rejection of the candidature.

2 | Introduction

2.1 General Introduction

The management and organization of research programmes leading to the PhD degree shall generally remain vested with the Research Council subject to the general approval of the Academic Council of Gauhati University (henceforth, GU). While taking decisions, the Research Council shall follow the conditions laid down in this PhD regulations. In case, any major policy change is required in these PhD regulations, the same shall be placed before the Academic Council for approval. The decision of the Academic Council shall be placed before the Executive Council for final approval and implementation.



3 | Statutory Bodies and Their Responsibilities

3.1 Executive Council (EC)

The Executive Council is the Executive Body of Gauhati University.

3.2 Academic Council

The Academic Council is the highest Academic Body of Gauhati University and shall, subject to the provisions of Gauhati University Act, the Statutes and the Ordinances, have the control and general regulation of and be responsible for the maintenance of standards of instruction, education, and examination within the University.

3.3 Research Council (RC)

The Research Council (RC) is a body to oversee all the research activities of the university. Further, the Research Council will look after the matters relating to recognition of PhD Guide, Laboratory for PhD related work, and ensure smooth implementation of the guidelines of these PhD regulations. In addition, the Research Council will also oversee the research activities relating to MPhil, DSc, DLitt, and activities related Postdoctoral Research and research work of similar nature.

3.3.1 Composition of the Research Council

1. Chairman

The Vice Chancellor, Gauhati University

2. Members

- (a) The Deans of all the Faculties of GU
- (b) One Senior Professor of GU with remarkable research activities from each Faculty – to be nominated by the Vice Chancellor, GU
- (c) Two Senior members of recognized research institutes with remarkable research activities – to be nominated by the Vice Chancellor, GU
- (d) The Academic Registrar, GU – Ex-officio Secretary

The term of the members of the Research Council other than the ex-officio members is three years from the date of the first meeting.

3.4 PhD Committee

The PhD Committee is an academic body which oversees the matters related to provisional and final registration of a scholar. In addition, it also oversees finalisation of Panel of Examiners for examination of PhD theses.

The PhD Committee shall recommend

- Provisional Registration for PhD degree

- Final Registration for PhD degree

3.4.1 Composition of the PhD Committee

1. Chairman

The Dean of the concerned Faculty of GU

2. Members

- (a) The Head of the Department of the concerned department
- (b) Concerned PhD guides
- (c) Academic Registrar, GU – Convener

3.5 Faculty Research Committee (FRC)

For the Faculties of Engineering and Medical, there will be a Faculty Research Committee (FRC). The FRC will

- discuss all the policy matters regarding the PhD degree and put forward its suggestions/recommendations to the PhD committee in some cases and the research Council, whichever appropriate.
- examine the documents enclosed with the applications of the candidates for admission into PhD as per Gauhati University guidelines in compliances with the Gauhati University PhD Regulations and as per the merit list, out of the entrance test and submit the recommended list to the Academic Registrar, Gauhati University.

3.5.1 Composition of the FRC

1. Chairman and Convener

Dean of the concerned Faculty

2. Members

- (a) Five heads of departments of the concerned faculty to be chosen by rotation for a period of three years.
- (b) Concerned Research Guide.

If the concerned guide does not belong to the concerned department under Engineering and Medical Sciences faculties of Gauhati University, he/she shall be a member only when matters related to her/his research scholar(s) is (are) placed in the agenda of the FRC.

- (c) Two members of the concerned faculty to be chosen by the concerned faculty members for a period of three years.

3.6 Departmental Research Committee (DRC)

To oversee all PhD related matters at the departmental level, a Departmental Research Committee (DRC) must be constituted in each PG department of GU.

The DRC will

- discuss all the matters related to the concerned department regarding the PhD and put forward its suggestions/recommendations to the PhD committee in some cases and the Research Council in respective cases through the Academic Registrar, GU.
- examine the documents enclosed with the applications of the candidates for admission into PhD as per Gauhati University guidelines in compliances with the Gauhati University PhD Regulations and as per the merit list out of the entrance test and submit the recommended list to the Academic Registrar, GU.
- form the Research Advisory Committee (RAC) for each scholar (see below more on RAC) after the scholar successfully completes the PhD Course Work, before the Provisional Registration. If necessary, the DRC may revise the composition of the RAC within the stipulated norms.

3.6.1 Composition of the DRC

1. Chairman and Convener

Head of the concerned PG Department of GU.

In case the Head is not a PhD degree holder, then the next senior teacher with a PhD Degree will be the Chairperson. In case a Department has no teacher with a PhD degree, then the Academic Registrar may entrust the Dean of the respective faculty as the Chairperson of the DRC of that department subject to the approval of the Vice-Chancellor.

2. All the recognized research guides of the concerned department.

If a guide does not belong to the concerned Department of GU, she/he shall attend the meeting as a member only when matters related to her/his PhD student(s) is (are) placed in the agenda of the DRC.

3.7 Research Advisory Committee (RAC)

There shall be a Research Advisory Committee (RAC) for each PhD scholar. This Committee will consist of the Research Supervisor as the Convener and two other members from the same department. Out of these two member, at least one will be a Professor. In case, a department does not have sufficient number of faculty members for the Committee, faculty members from other related departments may be members of this Committee. This Committee shall have the following responsibilities:

- The RAC will be constituted by the respective DRC for each scholar after successful completion of the Course Work, before the Provisional Registration. For scholars who are exempted from the Course Work, the RAC may be constituted anytime before the Provisional Registration.
- Review the research proposal and finalise the topic of research at the end of the Course Work.
- Periodically review and assist in progress of the research work of the scholar.
- Assessments during Final Registration and Pre-Submission Seminars of the scholar.
- The scholar shall appear before the RAC once in a year and present the progress of his / her work. However, the RAC may demand a review at any time and may decide for presentation of progress report more frequently.
- Any change of Supervisor, thesis title, addition of Co-Supervisor, appeal for extension of period of research work will have to have approval of this committee.
- In case, the RAC is not satisfied with progress of the scholar, it may advice the DRC for cancellation of registration of the scholar.

3.7.1 Composition of the DRC

1. Chairman and Convener

Head of the concerned PG Department of GU.

In case the Head is not a PhD degree holder, then the next senior teacher with a PhD Degree will be the Chairperson. In case a Department has no teacher with a PhD degree, then the Academic Registrar may entrust the Dean of the respective faculty as the Chairperson of the DRC of that department subject to the approval of the Vice-Chancellor.

2. All the recognized research guides of the concerned department.

If a guide does not belong to the concerned Department of GU, she/he shall attend the meeting as a member only when matters related to her/his PhD student(s) is (are) placed in the agenda of the DRC.

3.8 PhD Admission Committee (PAC)

The PhD Admission Committee decides matter related to PhD Admissions. All rules and regulations of the admission test shall be framed and overseen by the Admission Committee. The Admission Committee will discuss and decide on any matter related to any difficulties or issues which may arise during the process of admission.

3.8.1 Composition of the PAC

1. Chairman

Vice Chancellor, GU

2. Vice Chairman

Rector, GU

3. Members

(a) All the Deans of Faculties of GU

(b) Academic Registrar, GU – Convener



4 | Research Supervisor

4.1 Recognition of PhD Thesis Supervisor

4.1.1 Procedure for recognition to be a PhD Thesis Supervisor

1. Applications for recognition as a PhD Supervisor of GU can be made any time of the academic year through an application to the Academic Registrar, GU in a specific application form. The application form will be made available by the Academic Registrar, GU.
2. Valid applications will be forwarded to the respective DRC/FRC. It will be processed in the respective DRC/FRC and Chairman of the DRC/FRC shall forward the same to the Academic Registrar, GU after due scrutiny and relevant comments by the DRC/FRC, which will then be placed before the Research Council, GU.
3. The Research Council MAY recognize a person as a PhD Research Guide (or Supervisor) of Gauhati University on the recommendation of the Departmental Research Committee (DRC).
4. The recommendation of the Research Council must have approval of the Executive Council.

4.1.2 Eligibility for recognition to be a PhD Thesis Supervisor

An applicant intending to be a PhD Guide (or Supervisor) MUST fulfill the following conditions:

1. The applicant must be a regular faculty member, a scientist or scientific officer of the academic departments of Gauhati University or its affiliated Colleges or from a Sister Institute.
2. Must complete the period of probation after appointment in the respective institution.
3. Must have a minimum of 2 (two) research papers/research articles in journals covered by *standard* citation indices like Science Citation Index Expanded (SCI-Expanded), Social Sciences Citation Index (SSCI), Arts & Humanities Citation Index (A&HCI), SCOPUS, Web of Science (WoS), Thompson reuters etc.

These research papers/articles MUST not be a part of the PhD thesis of the faculty member/scientist.

For those subjects, not having such type of journals, the concerned department will prepare the list of Journals and will have approval of the Research Council.

4. Persons from Institutions of National/International Repute, UGC recognised universities, other National Institutes recognised by National Agencies such as DST, CSIR, DBT etc MAY be recognized as a 'Co-Guide' for collaborative research as per approval of DRC/FRC of the relevant University Department, subject to approval from the Research Council.

For definition of 'Co-Guide' or 'Co-Supervisor', please see below.

5. In case of applicants from Sister Institutes or Colleges, the concerned laboratory in the respective department (wherever applicable and necessary) of the institute/college MUST be recognised by the Research Council, as a Research Laboratory appropriate for PhD scholars to work, prior to recognition of the applicant as a PhD Guide. Besides, in case of a PhD Guide from an College/Sister Institute, the respective DRC/FRC will examine at the time of provisional registration, whether the laboratory of the concerned college/institute has adequate facility for the proposed research work.

For details, please see Annexure 2.

6. A person MUST NOT be superannuated and MUST have more than three years (3 years) to the date of his / her superannuation.

7. A person on *lien* from GU or to GU is not eligible for applying for recognition as research supervisor, except when the person is on *lien* within GU.

4.2 Number of Scholars under a Research Guide

1. The maximum number of PhD scholars shall not be more than 8 (eight), 6 (six), and 4 (four) at any point of time under a Research Guide, who is a Professor, Associate Professor, and Assistant Professor (or equivalent positions), respectively. This excludes those Research Scholars who have submitted their theses for evaluation and those for whom the person is a Co-Guide.
2. This rule is also be applicable to Supervisors from Sister Institutes / Colleges.
However, in such cases the recognized Guide will be required to give an undertaking by stating the total number of PhD students under his/her guidance.
3. A supervisor MUST have more than three years (3 years) to his / her date of superannuation to be able to undertake to supervise new scholars.
4. No retired person can undertake to supervise new scholars.
5. Persons on *lien* from GU or to GU WILL NOT be allowed to undertake to supervise new scholars during the period of *lien*, except when the person in on *lien* within GU.

4.3 Co-Guide or Co-Supervisor

In the event of a scholar pursuing the research programme on a topic with ramifications stretching to two or more areas/disciplines she/he may apply to the Chairman of the concerned DRC for a Co-Guide (or Co-Supervisor), duly endorsed by the concerned RAC. The allotment of a Co-Guide is subject to the following conditions.

1. The Co-Guide (or Co-Supervisor) may be from GU, the sister institutes, and colleges or from another university or an institute/college NOT affiliated to Gauhati University.
2. The Co-Guide MUST be a recognised guide either of GU or of the respective institution and from among the regular faculty member/scientist/scientific officer of the respective institution/universities (recognized by the UGC/concerned appropriate Body) to which (s)he belongs to.
3. Persons who are appointed as full-time faculty members in the academic departments of GU under special schemes such as INSPIRE (DST), UGC Faculty, Contractual Faculty etc., may be recognised as Co-Guide.
In such cases, the letter of appointment/MoU/Guidelines etc., laid down by the concerned funding agency MUST mention that they can be allowed to supervise PhD scholars.
4. The allotment of a Co-Guide is limited ONLY to the concerned PhD Scholar.
5. The concerned DRC after scrutinizing the research proposal submitted by the candidate will take the decision in this matter which will require subsequent approval from the Research Council.
6. The incorporation of a Co-Guide in research programme must be done prior to the Final Registration Seminar. No request for a Co-Guide under any circumstances will be entertained after the Final Registration Seminar.
7. A person who is a Co-Guide, WILL NOT derive any benefits (such as enhancement of API Score) out of her/him being a Co-Guide.
8. The prescribed limit of research scholars, a PhD Supervisor may take at any given time, will also NOT apply to the case of Co-Guide.
9. A person also may be a Co-Guide for different PhD scholars at the same time. However in such cases, the Research Council will take the final decision in this regard.

4.4 Change of Research Guide

The permission for change of Research Guide requires a 'No Objection Certificate' from the present Guide and the prospective Guide, agreeing to supervise the scholar. If a research scholar applies for changing his/her research guide without the consent of the Guide, the permission may be accorded on the condition that he/she would not be allowed to pursue research work on the same topic.

A scholar may apply for change of guide to the Academic Registrar, GU which MUST have an endorsement from the respective and DRC/FRC. The Academic Registrar will place the matter before the Research Council, GU for necessary action.

A change of Research Supervisor will necessarily imply re-formation of the RAC.

4.5 Change of status of Research Guide

If during the course of the PhD work, the status of the research guide changes (see below), the *status quo* would be maintained unless in the case of demise of the supervisor.

The change of status mentioned above includes all of the following:

1. Transfer of the supervisor to another institute within or outside the jurisdiction of Gauhati University.
2. Superannuation of the supervisor.
3. Change of designation (in case of promotion) of the supervisor.

If however, due to certain reason, the university withdraws the 'recognition as a supervisor' for a person, s/he will cease to be a supervisor with immediate effect and the scholar needs to apply to the respective DRC for a change of guide. In the unfortunate event of demise of a supervisor, the scholar shall apply to the concerned DRC for allotment of a new guide.

In such cases, the maximum number of research scholars allotted to a supervisor may increase.

5 | Admission

5.1 Admission Procedure

The admission process to the PhD programme of GU is a two-step process - (a) a common entrance test (known as GU-RET) and (b) the Counseling process. The admission process for the PhD programme of GU will be the responsibility of the Academic Registrar, GU and will be carried out through a **Central Application Process (CAP)**. The admission to the PhD Programme of Gauhati University will be two-time in an academic year (a) in August (Autumn Session) and (b) in January (Spring Session). However, the entrance test for admission (see below), GU-RET (Gauhati University Research Eligibility Test) will held ONLY for the Autumn Session. The admission during Spring Session will be limited to ONLY those applicants who are exempted from taking the GU-RET and valid International students. For exemption and definition of International Students, please see below.

5.2 Admission Roadmap

1. The Academic Registrar will notify for admission into the PhD programme in April-May each year for the Autumn Session, and in November-December for the Spring Session.
2. All prospective PhD scholars have to apply for admission into the PhD Programme through the Central Application Process or CAP.
3. All prospective scholars MUST appear in the GU-RET (except the exempted applicants and International Students).
Only students who are eligible for exemption from GU-RET and international students can apply for admission in the Spring Session.
4. The GU-RET (see below) will be held during May-June each year. The results of GU-RET will be recognise declared in July. The final list of successful applicants (applicants who qualify GU-RET, applicants who are exempted from appearing in GU-RET, and international applicants) will be decided in each department through recommendation of the concerned DRC on the basis of the performance of the applicants in GU-RET. This process will be known as **Counseling**.
During Counseling, a department may consider various factors like the availability of research supervisors, an applicant's academic speciality and suitability for a research in a particular topic etc.
5. Each department will then **Pre-Allot** a research supervisor to each successful applicant and communicate the final list of successful applicants along with their pre-Allotted research supervisors to the Academic Registrar.
6. The successful applicants will then be advised for provisional admission into the PhD Programme.
7. Matters related to admission into the PhD programme will be decided by the **PhD Admission Committee**.

5.3 Eligibility

1. Any person having a Postgraduate Degree of Gauhati University or from any recognized university/institute in a subject in the Faculties of Arts, Science, Commerce, Management, Law, Technology, Fine Arts, Engineering, and Medical Science or other professional subjects of Gauhati University with not less than 55 (fifty five) percent of marks or equivalent grade in the concerned subject may apply for admission to the PhD programme in the subject in which the candidate has

the Masters Degree or in an allied subject to be considered by respective Departmental Research Committee (DRC) or Faculty Research Committee (FRC).

The minimum marks for SC/ST/OBC (Non-Creamy Layer) candidates or a differently abled candidate (with equal to or more than 40% disability) is 50% or equivalent grade.

2. In case of Medical Sciences, the rules of Medical Council of India/CCIH shall be followed (where necessary).
3. An applicant who has an M.Ed. degree can apply for PhD programme in the Education Department for research on a topic related to Education, Education System, Curriculum, Teaching Methods, Educational Technology of the concerned subject, provided the applicant has a Masters Degree in the concerned subject. In such cases, the applicant will have to appear in the admission test (GU-RET), unless exempted, in the subject of the parent department and if admitted, the candidate will have to take a Co-Guide from the Education Department of GU.
4. Students who have appeared or are appearing in their postgraduate final examinations may also apply for admission into the PhD Programme, but such candidates will be required to furnish their results before the final selection of successful applicants can be prepared the respective department.
However, a department can advise the Academic Registrar for allowing 'Provisional Admission' for an applicant on the basis of the applicant's marks in other semesters, if the final result could not be obtained due to reasons beyond the control of the applicant.
5. An applicant who is employed in a service (either permanent or temporary or part-time) MUST have a "No Objection Certificate" from the employer, before admission could be allowed.

5.4 GU-RET (Gauhati University Research Eligibility Test)

GU-RET is the first screening of the Central Application Process (CAP) for admission into the PhD Programme of Gauhati University, unless an applicant qualify for an *exemption* (see below).

5.4.1 Structure of GU-RET

The GU-RET is an examination comprising of two parts — (a) a common paper to test the applicant's knowledge about research aptitude, mental ability, and basic computer knowledge, (b) a subject paper, which specifically tests the applicant's depth of knowledge on the subject concerned. The detailed structure of GU-RET and its marking scheme will be decided prior to each admission session in a meeting of all the faculties.

5.4.2 Exemption from appearing in GU-RET

Exemption from appearing in the GU-RET does not mean automatic admission into the PhD Programme. It is just a benefit awarded to certain deserving applicants. An exempted applicant MUST go through the process of Counseling before she/he can be admitted into the PhD Programme.

Recipient of CSIR/UGC-JRF, ICMR-JRF, ICAR-JRF, DBT-JRF are exempted from appearing in the GU-RET. Valid International Students are also exempted from appearing in the GU-RET.

These applicants can also apply for admission into the PhD programme in the Spring Session, which starts from January.

Exemption from appearing in GU-RET can be availed ONLY once. If an applicant has been exempted once and did not appear in the Counseling session, s/he WILL NOT be given any exemption in future. However, the applicant can appeal for exemption in writing citing sufficient reasons why the applicant should be exempted.

5.4.2.1 Limitation of admission of exempted scholars

The final admission of exempted applicants into the PhD programme will be limited to a maximum of 50% (fifty percent) of total admitted applicants in any discipline in any academic year.

5.4.3 Validity of GU-RET Score

The validity of GU-RET Score is one year till the next GU-RET. If a scholar who has qualified GU-RET and could not get admission after the Counseling process, s/he may approach the respective department at any time within the validity period for a possible admission. In such cases, the respective DRC/FRC will decide on the feasibility of admitting such an applicant.

5.5 International Students

An International Applicant is one who is NOT a domicile of India. An International Applicant is NOT required to appear in the GU-RET. The Counseling process for International Applicant can be carried through other methods permitted by available technology.

5.5.1 Selection Criteria

1. An International Applicant can apply for admission into the PhD programme of GU in a subject in the Faculties of Arts, Science, Commerce, Management, Law, Technology, Fine Arts, Engineering, and Medical Science or other professional subjects of Gauhati University with not less than 55 (fifty five) percent of marks or equivalent grade in the concerned subject in the respective equivalent qualifying examination.
2. An International Applicant MUST demonstrate proficiency in English either through standardized tests such as TOEFL, IELTS etc. or through a proven record of receiving education in the English language over a considerable length of time.
3. While considering international applications, the DRC/FRC of the concerned department will take into consideration the merit of the research proposal, reference letters, and scores of standardized tests such as GRE.

6 | The PhD Programme

6.1 Pre-PhD Course Work

The students admitted under PhD programme will have to undergo a compulsory 6 (six) months course designed by the concerned DRC and have to complete the course successfully. At the end of the Course Work, the students shall have to appear in an examination to qualify for Provisional Registration.

If an admitted scholar has completed the Course Work from GU (through an earlier admission) or from other recognised universities (in case of transfer), the Course Work may be treated as valid provided it is approved by the concerned DRC.

In case of Re-Admission (see Section.6.13), a scholar need to do the Pre-PhD Course Work again, if it has been successfully completed during the earlier registration. If however, the Course Work was not completed successfully, the scholar need to undergo the compulsory 6 (six) month course and all other conditions at per with a new scholar will be in force.

6.1.1 Structure of the PhD Course Work

1. The PhD course work will be of 6 months duration, which starts from August each year. Applicants admitted in the Spring Session will have to wait till August to begin the Course Work.
2. There will be four papers in the Course Work. Each paper shall be of 6 credits which implies that there will be a total of 24 credit courses. Total marks in each paper shall be 100 (20 internal, 80 final examination).
3. The papers are as follows:
 - (a) Paper I
Research methodology (as per UGC recommendation)
 - (b) Paper II
Computer Application/Numerical analysis/Environmental issue or similar Course designed by the concerned department.
 - (c) Paper III & IV
On the relevant subject
4. Course for Paper I and II shall be framed by the concerned PG Department of GU which will be compulsory. Paper III and IV shall be subject specific.
For Paper III & IV, respective department will offer several courses and the students shall exercise the option of choosing any two.
5. As the University has several recognized colleges/institutions outside the campus as centres for carrying out research activities, these sister institutes will exercise the option of framing their own course for Paper III and IV, with the approval of the concerned DRC/FRC.
6. All subject specific courses of the department and of the sister institutes will be subjected to approval by the DRC/FRC of the nodal departments.
7. Sister institutes will conduct their courses in their own institutes, but the question paper setting, examination evaluation process will be done by the concerned PG Department concerned of the University.

8. Upon completion of the course, students shall be required to sit for a written examination as per the syllabus designed by the concerned DRC in the concerned GU Department. They will be declared to have successfully completed the course provided they secure the qualifying grades.

Qualifying Grades

- (a) Grade A : 90% and above
- (b) Grade B : 70% and above but below 90%
- (c) Grade C : 50% and above but below 70%
- (d) Grade D : Less than 50%

The minimum pass marks in each paper shall be 50%. Those securing below 50% (grade D) shall have to attend the course in the next session and complete the formalities with the qualifying grades. Mid term and sessional test may be conducted as per the convenience of the department and the sister institutes.

9. The minimum attendance required to qualify for appearing in the Course Work Final Examination is 60%.
10. The Department may consider imposing a course fee from the students if necessary.
11. Students admitted to the PhD programme with an MPhil degree obtained from this University or from any other UGC recognised University or Institute will be exempted from undertaking the course work.
The University shall make necessary arrangement for issuing these candidates an appropriate certificate to this effect.
12. Evaluation of PhD Course Work will be conducted in the departments internally.
Preparation of question paper and evaluation of scripts/dissertation/projects etc. will be done by the faculty members of the concerned department.
13. The department will charge an exam fee (see the fee structure below) from each appearing candidate. The fee amount will be utilized by the department and the accounts be settled by the DRC.
14. The sister institutes recognized by Gauhati University will conduct sessional, internal assessment examinations etc., by themselves.
15. Prescribed format for certifying successful completion of the PhD course work will be issued by the Academic Registrar to all the departments which will be used for declaration of the result.
16. The said certificate after signature of the Head of the Department will be forwarded to the Academic Registrar for counter signature.
A record of the certificates issued will be kept in the concerned department for record.
17. The Head of the concerned department will be required to submit the list of all successful PhD candidates who have qualified the PhD Course Work along with the grades obtained to the Academic Registrar for record.

6.1.2 Completion of the Course Work

A scholar needs to successfully complete the Course Work within three years from the date of admission (i.e. within three academic sessions). A scholar may repeat a paper by applying to the respective DRC and the recent marks obtained will replace the earlier marks.

A scholar MUST successfully complete the course work within three consecutive years of the admission, failing to do so will result cancellation of the admission. A scholar may attempt to clear a paper multiple times within these three years.

6.2 Allotment of Research Supervisor

On admission of an applicant into the PhD Programme, the DRC (or FRC) of the concerned department will **Pre-Allot** the scholar a supervisor. This allocation of the supervisor for a selected student shall be decided by the department in a formal manner depending on the number of students per faculty member,

the available specialization among the supervisors, and the research interest of the student as indicated during the Consultation session. The final allotment of supervisor shall be done as per the Pre-Allotment after the successful completion of the PhD Course Work.

6.2.1 Pre-Allotment

As the final allotment of research supervisors to a scholar can only be completed after successful completion of the PhD Course Work, a Pre-Allotment will be done by the concerned department to each scholar at the time of admission with the understanding that the scholar will be finally allotted to the pre-allotted supervisor after successful completion of the PhD Course Work. This will help the scholar to initiate her/his research work during the PhD Course Work.

A research supervisor is supposed to agree to supervise the pre-allotted scholar after the scholar's successful completion of the PhD Course Work. However, if for some reason, the supervisor is unable to supervise the pre-allotted scholar, the supervisor will inform the respective DRC about this and the DRC will take a decision in this regard.

6.3 Independent Research

With the prior permission from the Vice Chancellor, a candidate fulfilling the eligibility condition stated in 'Eligibility Criteria' (see Section 5.3) and with at least 10 (ten) years of teaching experience in the University Department or College within the territorial jurisdiction of Gauhati University and having adequate publications in standard National and International Research Journals and Books may apply for pursuing her/his PhD Research programme independently. While seeking permission from the Vice Chancellor, the candidate will have to submit certificates from two members of the concerned faculty of the University having experience in guiding research testifying the eligibility of the candidate to pursue independent research. All other provisions and conditions of these rules will be applicable to all such scholars working independently.

A scholar having registered once under a guide shall not be permitted to submit her/his thesis independently.

A candidate found eligible for carrying out Independent Research need not appear in GU-RET.

6.4 Provisional Registration

The process of Provisional Registration of all admitted PhD scholars who have successfully completed their PhD Course Work will begin after declaration of results of the PhD Course Work examination, during the months, March-June. The DRC/FRC will also constitute a RAC for each scholar. Successful PhD scholars need to submit a synopsis of the proposed PhD work to the respective DRC/FRC through the RAC, which after due consideration by the DRC/FRC will be forwarded to the Academic Registrar for provisional registration.

Provisional Registration should be completed within June through a meeting of the PhD Committee after recommendation by the concerned DRC.

The date of Provisional Registration will be with effect from the date of admission into the PhD programme.

6.4.1 Submission of Synopsis

A synopsis of proposed research work will have to be submitted within the month of February by the candidates following the allotment of guide after successful completion of PhD Course Work. The synopses shall be examined internally by the faculty members of the department (to be decided by the Head of the Department on the basis of topics of proposed research) and the reports shall be examined by the concerned DRC/FRC. Any modifications/corrections suggested shall have to be incorporated in the synopses. On the recommendation of the DRC/FRC, the applications shall be forwarded to the Academic Registrar within the month of March to be processed for provisional registration of the candidates.

6.5 Final Registration

The process of Final Registration begins with a *Final Registration Seminar*, which the PhD scholar MUST give before the RAC at the concerned department. The scholars from Sister Institutes and Colleges MUST give this seminar at the parent department to which the scholar belongs. The Final Registration Seminar is an open seminar which will be notified at the departmental level, a copy of which will be forwarded to the Academic Registrar for record.

1. Candidate provisionally registered for PhD Degree shall be required to apply for final registration in the prescribed 'Form' within 24 (twenty four) months from the date of Provisional Registration.
2. Candidates failing to apply for final registration within 24 (twenty four) months from the date of Provisional Registration, on the recommendation of the RAC, may be allowed to apply for final registration within 36 (thirty six) months from the date of Provisional Registration on payment of 'Late Registration Fee' at the prescribed rate.

If a candidate does not apply for the final registration within the 36 (thirty six) month period, her/his provisional registration stands cancelled. However, she/he may be allowed re-admission in the PhD programme bypassing the otherwise mandatory admission test on payment of prescribed fees for the period.

For re-admission, please see below.

3. Application for final registration in prescribed 'Form' shall be placed before the PhD committee. A report from the guide(s) through the concerned Head of the Department testifying to the candidate's defense of her/his research programme in one open seminar along with the 'Progress Report' from the research scholar (countersigned by the members of the RAC) must be enclosed. The candidate will be required to incorporate relevant suggestions received during the presentation. Such suggestions shall be recorded by the concerned Department and a copy of the same shall be made available to the candidate and forwarded to the Academic Registrar for record.

Accordingly, the thesis should eventually reflect the suggested changes of the above nature at the time of the Pre-Submission Seminar. The PhD committee shall consider such reports and accord approval for the 'Final Registration' of the scholar for the PhD degree.

4. The date of final registration shall be effective from the date of Provisional Registration.
5. Candidates with Master's Degree from universities other than Gauhati University shall be required to submit a copy of Gauhati University 'Registration Certificate' along with the application for final registration.

6.6 Pre-Submission Seminar

The scholar shall be required to give a Pre-Submission seminar on her/his research findings at least a month before the expiry of the period of research work, when the guide is of the opinion that the thesis is in the final stage of completion. The presentation will be given in the presence of the RAC and other faculty members and scholars of the concerned department. The scholars from Sister Institutes and Colleges MUST give this seminar at the parent department to which the scholar belongs. The Pre-Submission seminar is an open seminar, which will be notified at the departmental level.

During the Pre-Submission seminar, an evaluation will be necessary whether the earlier recommendations during the Final Registration Seminar, if any, have been incorporated into the thesis or not.

The candidate shall follow the recommendations of the Committee and modify the thesis based on these recommendations in her/his thesis. A copy of the recommendation shall be submitted to the Academic Registrar for records.

The Head of the Department should facilitate in organizing the Pre-Submission seminar within the stipulated time so that the scholars can conveniently submit the thesis.

A scholar MUST submit the thesis for evaluation within three months from the clearance of the Pre-Submission seminar. A scholar failing to do so MUST re-apply for a fresh Pre-Submission seminar.

6.7 Topic and Title of PhD Thesis

At the time of Final Registration, the topic and title of the proposed PhD thesis may be changed within the broad discipline of the subject matter in which the topic and title was provisionally registered by the candidate. A change in the department due to change of proposed topic and title WILL NOT be permitted.

After Final Registration, there will NOT be any change of either topic or title of the thesis.

6.8 Submission of Progress Reports

A candidate admitted into the PhD Programme has to submit a progress report and deposit fee every six months. The progress report has to be submitted to the concerned guide every six months, who will then recommend the scholar so that the scholar can deposit the fee at the prescribed rate.

A scholar is NOT supposed to deposit any fee without recommendation from the concerned guide and any such payment which is NOT endorsed by the guide will be treated as invalid.

6.9 Submission of PhD Thesis

When the scholar is cleared for submission of the PhD thesis after the Pre-Submission seminar, the scholar will submit four copies of the PhD thesis (five copies, if a Co-Guide is present). All these five copies should be soft bound. No hard bound copies will be accepted at this stage (see below for specifications for a PhD thesis).

An exact soft (digital) copy of the submitted thesis MUST be submitted along with the printed copies with a separate abstract of the thesis. This is required to expedite the evaluation process. This soft copy of the thesis WILL NOT be utilised for any other purpose other than evaluation. The exact procedure for submission of the soft copy of thesis will be notified by the Academic Registrar.

6.9.1 Guidelines for preparing the PhD thesis

The detailed guideline for preparing a PhD thesis can be found in Annexure 1.

A PhD thesis MUST be within the maximum word limit prescribed for the concerned subject. The detailed description on word limit will be published by the Academic Registrar.

6.10 Plagiarism Check

The RAC headed by the supervisor MUST carry out a *plagiarism check* (i.e. similarity index) with the software provided by the university (and recommended by the UGC). The report and other details of the *plagiarism check* MUST be shared with the Librarian, GU, on which the scholar MUST obtain a certificate from the Librarian, GU indicating the similarity index of the contents of the thesis with any other existing material.

A certificate from the supervisor indicating that “*The soft copy of the thesis on which the Plagiarism Check has been carried out is the identical soft and hard copy, which is being submitted for evaluation*” is essential without which the thesis will not be accepted for submission.

A similarity index of more than 20% (excluding the Bibliography and self-citation) will necessarily require a revision of the thesis and will not be accepted for submission and will be returned to the scholar for revision. The revised copy MUST go through the same procedure before submission of the thesis for evaluation can be accepted.

The Plagiarism Check NEED not be submitted for clearance in the Pre-Submission seminar. It is needed on the final version of the submitted thesis after necessary revision, if any, suggested during Pre-Submission Seminar. So, the certificate from the Librarian, GU indicating the similarity index MUST be obtained after clearance in the Pre-Submission Seminar. It is thus advisable that the scholar and the guide carry out a plagiarism check on the contents of the thesis well in advance before submission.

6.11 Contents of the PhD Thesis

The PhD thesis should embody the results of research and show evidence of originality through publications in a standard peer-reviewed research journal (see below).

The PhD Thesis must contain work of at least 1 (one) research paper/article in journals covered by standard citation indices like Science Citation Index Expanded (SCI-Expanded), Social Sciences Citation Index (SSCI), Arts & Humanities Citation Index (A&HCI), SCOPUS, Web of Science (WoS), Thompson Reuters etc. and 1 (one) research paper/article in standard Nationally and Internationally recognized peer-reviewed journals with ISSN/ISBN certification.

For those subjects which do not have such type of journals, the concerned department will prepare the list of Journals (which will have approval of the Research Council).

The publications included in a PhD Thesis MUST be published within the period of registration of the PhD OR MUST have been communicated for publication within that period.

6.12 Period of Research Work

1. A scholar finally registered for PhD Degree may submit the thesis after the Compulsory Course Work and completion of 3 (three) years of research work and from the date of Provisional Registration (i.e. the date of admission) but not later than 5 (five) years from the Provisional Registration.
2. If a scholar fails to submit the thesis within 5 (five) years from the date of Provisional Registration, she/he may be allowed one year of extension, on the recommendation of the RAC, which will be effective after the completion of 5-year term of registration.
3. For extension of one year, the scholar shall be required to submit an application to the Academic Registrar through the RAC justifying the need for extension and will be required to pay a prescribed fee for extended period of 1 (one) year.

In such case, the application MUST be made prior to the expiry of 5 (five) years or within a month from the expiry of 5 (five) years.

4. The Final Registration of the scholar shall stand cancelled after 6 (six) years from the date of Provisional Registration (5 years, if the scholar did not apply for extension mentioned above) if she/he fails to submit the thesis and his/her name shall be struck off from the PhD registration and the scholar shall not be allowed to work on the same topic any further, even if the scholar takes a fresh admission.

However, under *very special circumstances*, the Vice Chancellor, GU may grant another grace period of 90 (ninety) days to submit the thesis after the expiry of the 6 (six) year period from the date of Provisional Registration.

In such case, the application for extension of 90 days MUST be made prior to the expiry of the 6 (six) year period.

5. After the lapse of 6 years and 90 days, if the scholar fails to submit the thesis, the registration stand cancelled and will not be revived under any circumstances.

If such a scholar takes a fresh admission (through the usual procedure), the scholar WILL NOT be allowed to work on the same topic any more.

6.12.1 Special case for Women and Differently Abled scholars

Women scholars and differently abled scholars (with equal to or more than 40% disability) are entitled to extension and leave as per *UGC's Minimum Standards and Procedure for Award of MPhil/PhD Degree, May 2016*. However if such extension(s) (or leave) is (are) provided to a scholar s/he will NOT be entitled to the *extraordinary extension* of 90 days provided by the Vice Chancellor.

Any application for such extension(s) and leave MUST have the approval of the RAC and the respective DRC/FRC.

6.13 Re-admission

1. A scholar may apply for re-admission into the PhD programme if she/he fails to complete the Final Registration after expiry of 36 months from the date of admission.
2. The application for re-admission MUST be made within one month of date of expiry of registration (see above).
3. The re-admission is possible ONLY on the same PhD topic and with the same supervisor.
4. The application for re-admission MUST be recommended by the RAC.

A Re-Admission will essentially replace all other records of the PhD admission of the applicant including Provisional Registration. The re-admitted applicant MUST go through the process of Provisional Registration along with the regular scholars. All other stipulated conditions for regular scholars will also apply to the re-admitted scholar including a fresh Final Registration Seminar. However, re-admitted scholars are exempted from taking the Course Work examination, if the scholar has already successfully passed this examination.

Re-admission will be allowed ONLY once for a particular PhD registration.

6.14 Evaluation of PhD Thesis

1. The thesis shall be examined by a Board of Examiners consisting of two external examiners and the guide(s) concerned (three external examiners in case of independent PhD student). For this purpose, the Academic Registrar shall finalize the Board of Examiners from the Panel of at least 8 (eight) examiners in the subject provided by the guide besides the guide(s). In case of independent research student the Panel of Examiners shall be prepared by the Chairman of the concerned DRC/FRC.

An external examiner is an examiner other than guide(s) not belonging to the Gauhati University and its affiliated Colleges and Sister Institutions.

2. The Vice-Chancellor shall select the Board of Examiners from the finalised panel and the Academic Registrar will take necessary steps for evaluation of the thesis.

If need arises, the Vice Chancellor (or the Academic Registrar) may refer the panel to the PhD Committee for comments and suggestions.

3. All the examiners appointed to evaluate the thesis shall be requested to send a report on the thesis along with questions to be put to the scholar during the Viva-Voce and/or Practical Examination.
4. If the thesis is recommended for PhD degree unanimously by all the examiners, then it will be processed according to clauses under 'Viva-Voce and/or Practical Examination'.
5. If the thesis is recommended for revision by any one examiner or more, the thesis will have to be revised accordingly and re-submitted.

However, the scholar may appeal for a review of the comments of the examiner. In such cases, the appeal will be sent to the examiner concerned. If the examiner still recommends revision, the thesis MUST be revised accordingly and re-evaluated.

6. If the thesis is recommended for the PhD degree by any two examiners and rejected by the third examiner, then the thesis will be referred to an external examiner (i.e. 4th examiner) from the panel already approved and to be selected by the Vice-Chancellor.

The assessment of the 4th examiner shall be final. If the 4th examiner suggested re-submission after revision, then the scholar will be allowed to resubmit the thesis after necessary revision in the light of the comments of the examiner within one year on payment of half of the prescribed examination fees and the revised thesis will be sent only to this examiner who suggested revision. If the 4th examiner recommends the thesis, the report of the recommendation will be considered along with the other reports already received and will be processed for 'Viva-Voce and/or Practical Examination'.

7. If the thesis is suggested for re-submission after revision by any two examiners, the scholar will be allowed to resubmit the thesis after revision in the light of the comments of the examiners within one year on payment of half the prescribed examination fees and the revised thesis will be sent to only those examiners who have suggested revision. If the revised thesis is recommended, the reports

and the recommendation will be considered along with the other reports already received and will be processed for 'Viva-Voce and/or Practical Examination'.

8. If the thesis is rejected by any two examiners (including the 4th examiner, if any), it shall be rejected.

6.15 Viva-Voce and/or Practical Examination

After the thesis has been recommended by all the examiners for award of PhD degree, the report of the examiners will be made available to the guide(s) by the Academic Registrar and the scholar shall be asked to appear at a Viva-Voce and/or practical examination.

1. The Viva-Voce will be conducted by at least two examiners, one external examiner and the guide.
2. The external examiner for the Viva-Voce examination will be any one of the two evaluators of the thesis (except the guide), approved by the Vice Chancellor. If no external and/or the guide are not readily available to conduct the Viva-Voce examination, the Vice-Chancellor may appoint other examiners for this purpose from the approved panel.
3. The examiners shall submit a combined report duly forwarded by the Chairman of the concerned DRC/FRC. In case of PhD scholar doing independent research without any guide, the Viva-Voce examination will be organized by the concerned Head of the Department and will be conducted by two external experts.
4. Candidates will be required to pay a PhD Viva-Voce fee for appearing in the Viva-Voce and/or practical examination at the prescribed rate on or before the date of the said examination. The fee for re-appearing at the Viva-Voce and/or practical examination shall be half the prescribed Viva-Voce fee.

6.15.1 Rules for Compulsory Viva-Voce and/or Practical Examination

1. The Viva-Voce examination shall be an open one and its arrangement is the responsibility of the guide concerned in consultation with the Head of the concerned department and the external examiner.
2. A general notice shall be issued by the Head of the concerned Department for this purpose with a copy to the Academic Registrar for record.
3. The Viva-Voce shall be held in the concerned department in the presence of research scholars and teachers of the concerned department. The Viva-Voce for scholars from Sister Institutes and Colleges MUST be held in the parent department to which the scholar belongs.
4. The Viva-Voce MUST not be held on University holidays.
5. The examiners of the Viva-Voce may ask questions beyond the subject of the thesis in order to satisfy themselves that the scholar has adequate knowledge of the particular branch of studies in which she/he has submitted the thesis.
6. The examiners, if satisfied with the Viva-Voce shall submit a joint report recommending the work of the scholar for award of the PhD Degree. If they are not satisfied, then may recommend the scholar to re-appear in another Viva-Voce examination after 3 (three) months but not later than 6 (six) months to defend her/his thesis.
7. The Viva-Voce report MUST be forwarded by the Chairman of the concerned DRC/FRC.
8. If the examiners recommend modification of the thesis during the Viva-Voce examination, otherwise recommending the scholar for award of the PhD Degree, the thesis MUST be revised accordingly and submitted.

6.16 Award of the PhD Degree

If the thesis is recommended for award of the PhD degree after the Viva-Voce and/or Practical Examination, the Academic Registrar with the approval of the Vice-Chancellor shall declare the result, after the mandatory submission for publication through INFLIBNET (see below), subject to approval of the Executive Council. The Executive Council shall approve the award of the Degree of Doctor of Philosophy (PhD) and shall cause her/his name to be published with the title of the thesis, name of the guide(s), name of the faculty and Department to which the thesis belongs.

A certificate under the seal of the University and signed by the Vice-Chancellor will be given to each successful candidate at the next convocation for conferring the degree.

For all other matters not covered above, the decision of the Research Council based on the recommendation of the PhD Committee shall be final and binding.

6.17 Publication of PhD thesis

6.17.1 Copyright

Any PhD thesis submitted to Gauhati University for the award of the PhD degree is a property of Gauhati University and the copyright belongs to Gauhati University.

6.17.2 Publication of thesis

A scholar, after receiving the PhD degree may choose to publish her/his thesis (*i*) if the thesis is recommended for publication by any one examiner, provided other two examiners have NOT recommended against it OR (*ii*) the thesis is recommended for publication by any two examiners.

A scholar should apply to the Academic Registrar seeking permission to publish the thesis.

6.17.3 Publication through INFLIBNET

Any PhD thesis which has resulted the award of the PhD degree will eventually be published by the GU Library through the INFLIBNET (UGC). For this purpose, the scholar after the Viva Voce examination MUST submit an electronic copy of the PhD thesis to the GU Library. The scholar shall have to abide by any other guidelines recommended by the Librarian, GU for smooth publication of the thesis while submitting the electronic copy.

The announcement of the Award of the PhD Degree after successful completion of the Viva Voce examination will be made ONLY after the submission of the electronic copy to the GU Library. The scholar MUST obtain a statement from the Librarian, GU that the electronic copy has been submitted. The announcement of the award of the degree will be made only after this.

6.18 Remuneration

The evaluation of a PhD thesis prior to the Viva-Voce examination is remunerative, irrespective of the comments of the reviewer. This includes the thesis guide(s) and the external examiners. The evaluation process during the Viva-Voce examination is also remunerative. The examiners during a Viva-Voce examination are i.e. external examiner(s) and guide(s), who can claim remuneration. While the external examiner(s) can claim both TA/DA and remuneration as per university rules, the internal examiner(s) can ONLY claim remuneration, no TA and DA. The head of the concerned department where the Viva-Voce examination is held can not claim any remuneration except when the head is an examiner.

All remunerations are paid as per university rules, which might change from time to time without any prior notice.

7 | Annexures

7.1 Annexure 1 : *Guidelines for preparing the PhD thesis*

The Office of the Academic Registrar may publish a template for PhD thesis which has to be followed. In general, the following guidelines should be followed while preparing a PhD thesis.

1. The thesis should be typed on both sides of A4 size paper in double space with a font size of 12 point.
2. The thesis MUST be within the **maximum word limits** prescribed for each class of subjects by the Faculties. A detailed description of the word limits will be published by the Office of the Academic Registrar.
3. A margin of at least 3 cm shall be left on all sides.
4. The maps and drawings may have appropriate size as advised by the Guide.
5. The cover page of the thesis must contain the title of the thesis, the name of the degree, the year of submission and the name of the scholar embossed/printed on the spine and front page of the cover.
6. The bibliography should be a single one for all the contents of the thesis and should be put at the end of the thesis.
7. The colour of the thesis cover and the letters there on shall be as given below

Faculty	Colour of Cover	Colour of Letters
Arts, Commerce, Management, Law, and Fine Arts	Black	White
Science, Technology, Engineering, and Medicine	Dark Cherry-Red	White

Colour of Cover Colour of Letters Arts, Commerce, Management, Law, and Fine Arts Black White
Science, Engineering, and Medicine Dark Cherry-Red White

8. At the beginning of the contents of thesis, the thesis must contain a certificate from the guide(s) stating that
 - (a) The scholar has fulfilled all requirements under the PhD regulations.
 - (b) The thesis is the result of the scholar's own investigations.
 - (c) The scholar has incorporated the recommendations/suggestions, if any, made during the Pre-Submission Seminar.
 - (d) In case of a scholar submitting the thesis independently (see below), the above declaration is to be given by the scholar.

9. The thesis must also contain a declaration from the scholar to the effect that (a) the thesis or part thereof was not submitted by her/him for any research degree to this University or any other University/Institution and (b) the thesis DOES NOT contain any plagiarised material except from scholar's own work which are part of the thesis.

In conformation with the above guidelines, the Office of the Academic Registrar may publish a template for PhD thesis with detailed instructions, which MUST be adhered to.

10. At the time of submission of the thesis, every scholar shall pay a PhD thesis Examination Fee at the prescribed rate. The fee once paid shall not be refunded.
11. The scholar is also required to submit ***an exact single copy of electronic version*** (in PDF format, with scanned copies of all the certificates incorporated) of the thesis and a summary.
The exact procedure of submission of electronic copy of the thesis and its summary will be decided by the Academic Registrar.
12. The scholar is also required to submit a certificate from the Librarian, GU indicating the similarity index of the contents of the PhD thesis with any existing material (see the Plagiarism Check).
13. A hard bound copy of the PhD Thesis will have to be submitted to the Academic Registrar, GU after necessary corrections, if any, as soon as the Viva-Voce examination is over, but before declaration of the result. If there are corrections/revisions to be made during the Viva-Voce examination, a corrected digital copy is also required to be submitted. The hard bound copy will then be forwarded to the library for archival and digital repository set up at INFLIBNET Centre immediately before declaration of PhD result.

7.2 Annexure 2 : Recognition of Research Laboratory

When a faculty member from a sister institute or an affiliated college applies for recognition as Research Supervisor, the concerned DRC/FRC will necessarily require the *recognition of the laboratory* as a suitable one for carrying out PhD related research work prior to the recognition of the applicant as a supervisor, if the relevant subject is one, where a laboratory is an essential part of the infrastructure for carrying out research leading to a PhD degree.

A laboratory to be recognised as one suitable for carrying out PhD work MUST fulfill the following conditions.

1. The proposed laboratory MUST be a separate one which will NOT be utilised for routine classroom experiments.
2. Must have the required experimental setups essential for carrying out research.
3. Must have sources for sufficient fund for recurring expenses such as required for chemicals and other consumables.
4. The concerned institute will pay the required fee annually and the *recognition* will be valid for one year from the date of recognition and has to be renewed each year on payment of the required fee.
5. The recognition will be provisional ONLY and is subject to inspection from time to time.

In case, the sister institute is a DST, CSIR, MHRD etc funded research institute, this recognition can be granted without any inspection. However, the fee has to be paid as per rules by the institute as per with others.